SCHOOLS:
Cajon Park
Carlton Hills
Carlton Oaks
Chet F. Harritt STEAM
Hill Creek
Pepper Drive
PRIDE Academy at Prospect Avenue
Rio Seco
Sycamore Canyon Alternative
Success Program

MINUTES OF SPECIAL MEETING of the BUDGET ADVISORY COMMITTEE

In accordance with Government Code Section 54956, the following special meeting of the Budget Advisory Committee of the Santee School District was held:

DATE: December 13, 2018
TIME: 6:00pm
PLACE: Charles E. Skidmore Administration Center
Santee School District
9625 Cuyamaca Street
Santee, CA 92071

A. OPENING PROCEDURES

1. Call to Order

Karl Christensen, Chair of the Budget Advisory Committee (BAC), called the meeting to order at 6:00 p.m. BAC Members present:

Brad Rivers- Parent
Chris Jarrell- Parent
Cindy Shirley- Teacher
DiAnn Albert- Vice-Principal
Dianne El-Hajj- Board of Education
Donna Provost- Classified Employee
Dustin Trotter- Parent
Jason Piske- Parent
Jose de la Torre- Parent
Julia Partridge- Parent
Karl Christensen- Business Services Management and Committee Chair
Kelcie Orsinelli- Teacher
Kerri Starr- Parent
Stacey Rawson- Certificated Employee
Tory Long- Business Services Management

2. Review and Approve Agenda

Mr. Christensen asked the BAC members to review the agenda and for a motion to approve the agenda.

Motion:	D. Trotter
Second:	C. Shirley
Vote:	Unanimously Approved

B. PUBLIC COMMUNICATION

During this time, citizens are invited to address the committee about any item on this special meeting agenda. The Board has a policy limiting any speaker to five minutes.

Mr. Christensen invited those present to address the committee about any item on the agenda, or to bring forth any item not on the agenda. There were no public communication items brought forth.

C. AGENDA ITEMS

1. Approval of Minutes

Minutes from the previous meeting were reviewed and Mr. Christensen asked the BAC members for a motion to approve the minutes for the meeting that was held on May 24, 2018.

Motion:	N/A
Second:	N/A
Vote:	N/A

A motion was not made as all present BAC members, except Karl Christensen and Tory Long, were not in attendance at the May 24th meeting.

2. Review of Charge, Role, and Responsibilties

Mr. Christensen reviewed the charge, role, and responsibilities for the Budget Advisory Committee. The purpose and parameters for the meetings were discussed.

3. School District Budget Basics

Mr. Christensen presented basic budget information to the BAC. He explained the budget process and timeline. Budget elements such as fund, anticipated income, anticipated outgo, and projected ending fund balance were discussed. Key items that were addressed:

- Reserve Percentage: A ratio of the Unassigned Fund Balance to Total Outgo. The State's minimum reserve percentage is 3% while the Government Finance Officers Association recommends a percentage closer to 17%, as that equates to roughly two months of expenditures. Kelcie Orsinelli asked what SSD's reserve percentage is as of right now. Karl explained that the current reserve percentage is approximately 21% and, as of that moment, no negotiated salary increases had been factored in for 2017-18 or 2018-19, except for the 1% approved for CSEA. Mr. Christensen went on to explain that lower reserve percentages do not allow for much time to react to unfavorable market conditions.
- Proposition 98: This proposition establishes the annual minimum funding level for K-14 education. This proposition determines how much is funded not what is funded. The Governor and Legislature decides what to fund within K-14 education.
- Local Control Funding Formula (LCFF): Funded from Prop 98, the funding level is determined by the Governor and Legislature. The funding per district is then determined by ADA, base grant, grade span adjustments, targeted funds for unduplicated count students, and add-ons. The goal of the LCFF was to restore school funding to the pre-recession levels of 2007-08 and adjust for annual COLAs. The LCFF is fully funded as of 2018-19.

4. **Local Control Accountability Plan (LCAP)**
The LCAP goals and actions for 2018-19 were reviewed by committee members. Mr. Christensen highlighted the four newest actions:
   - Action 1.13: Identifying the Transitional Kindergarten (TK) program as a supplemental program when it was recognized in the Base/Core program in prior years.
   - Action 1.14: Identifying the Early Admission to Kindergarten (EAK) program as a supplemental program when it was recognized in the Base/Core program in prior years.
   - Action 1.15: Identifying the Santee Success Program (SSP) as a supplemental program when it was recognized in the Base/Core program in prior years.
   - Action 2.3: The District plans to develop and implement a comprehensive attendance improvement plan that will include shifting the Coordinator to a Director, attendance incentives, regular data analysis, increased focus on chronic absenteeism, increased monitoring of Foster Youth, Homeless and low socio-economic students, and use of SART contracts and SARB referrals.
   - Discussion took place regarding ADA and attendance policies and procedures. Jose de la Torre mentioned that he enjoyed seeing the attendance charts at the school sites. Many committee members agreed that it would be beneficial for attendance information to be visible on the district and school site webpages. Donna Provost suggested that parents be educated about the financial impact of their child(ren) being absent. Stacey Rawson would like to see more counselors hired to help address chronic absenteeism. Mr. Christensen explained the difference between base and supplemental funds.

5. **Possible Study Topics**
Mr. Christensen asked committee members to think about possible study topics for future meetings. This topic is to be addressed at the next committee meeting.

6. **Possible Budget Change Considerations**
It has been requested that committee members consider possible budget changes in addition to the LCAP. Mr. Christensen explained the format for proposing these changes to include the idea, estimated budget impact, rationale, advantages and disadvantages, implementation considerations, and probable outcome. This topic is to be addressed at the next committee meeting.

Prior to adjournment, Mr. Christensen asked if members had any questions. Jason Piske asked for details about the Fanita Ranch project. Karl explained that the project, if approved, would potentially bring about 800 more students into the district. A school may be needed eventually but we currently have capacity at many of the school sites within the district and other options for housing these students are being explored. The project would be a 15 year build out and a school is expected to cost in excess of $70 million.

Additional topics presented by committee members and discussed were the rationale for the State's funding based on attendance versus enrollment, dual immersion language programs, the process for adding teachers and traditional middle school settings at school sites.

D. ADJOURNMENT

The BAC meeting was adjourned at 7:46 p.m.

_____, January 14, 2019

Tory Long, Business Services Coordinator